

## **USING OF THE RESEARCH FUND RESOURCES IN 2022**

The research fund shall be used to allocate the following grants:

### **1. Support for presentation in conferences, participation in other scientific events, preparation of publications (proofreading) and coverage of publication fees in Open Access journals**

- 1.1. Each member of teaching staff and researcher can use up to a maximum of 1200 euros per year. The self-financing (i.e. other financial resources are determined with the consent of the chairman of the chair) has to cover 20% of total costs. Free semester grants can be used for co-financing.
- 1.2. Supporting applications will be accepted on an ongoing basis and the decision is made by the Vice-Director for Research.

### **2. Co-financing the organisation of international conferences**

- 2.1. Co-financing
  - a) for conferences with less than 50 participants – 1000 EUR per conference
  - b) for conferences with a large audience of over 50 participants - 2500 EUR per conference
- 2.2. Exceptions to the above will be decided by the Board of the School.
- 2.3. Co-financing applications will be accepted on an ongoing basis and the decision is made by the Vice-Director for Research.

### **3. Support for the preparation of new project applications**

- 3.1. The preparation of new R&D projects is supported as follows:
  - a) 650 EUR if the amount of the sum received by the University of Tartu (UT) is less than 32 000 EUR;
  - b) 1300 EUR if the amount of the sum received by the UT is 32 000-100 000 EUR;
  - c) 1950 EUR if the amount of the sum received by the UT is 100 001-200 000 EUR;
  - d) 2600 EUR if the amount of the sum received by the UT is more than 200 000 EUR
- 3.2. Disbursement procedure: One third of the amount will be paid after the application of the project has been submitted and two thirds after the approval of the project. The grant will be credited to the estimated budget of the work organization unit (Chair) of the applicant.

#### **4. Recognition of outstanding research results of researchers and lecturers:**

- a) Rewarding the publishing of outstanding papers (at least *online*) in journals with the ISI WoS impact factor 3 or more or Scopus SJR 1.5 or more in the amount of EUR 3000 (payroll), which shall be added to the estimated budget of the work organization unit of the applicant. The applicant shall decide on the use of the grant in agreement with the head of the work organization unit.

In the case of co-authorship, the authors' contributions will be taken into account and the amount will be distributed.

For determining the indicator of influence of journals, the 5-year impact factor is used. If not available, the last indicator of influence will be taken into account. The bonus is based on the database with the higher indicator influence.

- b) Other outstanding research results - the amount will be decided by the Board of the School.

Applications for rewarding the outstanding research results are submitted twice a year (June 1 and November 1) addressed to the name of the Vice-Director for Research of SEBA and sent by e-mail to: [ulle.maidla@ut.ee](mailto:ulle.maidla@ut.ee)

#### **5. Performance of the continuous scientific organizational tasks**

5.1. The editing of a Working Papers Series of the SEBA will be covered by the Research Fund

5.2. Membership fees of the School of Economics and Business Administration (SEBA) as a member of international research organizations and membership fees of the employees of SEBA belonging to the boards of the international research organizations will be paid by the Research Fund.

**6. Funding of the other extraordinary research results will be decided by the Board of the School.**

**7. The Statute of the Research Fund is reviewed annually and approved by the Council of the School.**