USING OF THE RESEARCH FUND RESOURCES IN 2023

The research fund shall be used to allocate the following grants:

1. **Support for presentation at conferences, participation in other scientific events, preparation of publications (proofreading) and coverage of publication fees in Open Access journals**

   1.1. Each academic staff member can use up to a maximum of 1200 euros annually. The self-financing (i.e., other financial resources are determined with the consent of the chairman of the chair) has to cover 20% of total costs. Free semester grants can be used for co-financing.

   1.2. Supporting applications will be accepted on an ongoing basis, and the Vice-Director for Research will decide.

2. **Co-financing the organisation of international conferences**

   2.1. Co-financing
   
   a) for conferences with less than 50 participants – 1000 EUR per conference
   
   b) for conferences with a large audience of over 50 participants - 2500 EUR per conference

   2.2. The Board of the SEBA (School of Economics and Business Administration) will decide on exceptions to the above.

2.3. Co-financing applications will be accepted on an ongoing basis, and the Vice-Director for Research will decide.

3. **Support for the preparation of new project applications**

   3.1. The preparation of new R&D projects is supported as follows:

   a) 650 EUR if the amount of the sum received by the University of Tartu (UT) is less than 32 000 EUR;

   b) 1300 EUR if the amount of the sum received by the UT is 32 000-100 000 EUR;

   c) 1950 EUR if the amount of the sum received by the UT is 100 001-200 000 EUR;

   d) 2600 EUR if the amount of the sum received by the UT is more than 200 000 EUR

   3.2. Disbursement procedure: One-third of the amount will be paid after the application of the project has been submitted and two-thirds after the approval of the project. The grant will be credited to the estimated budget of the applicant’s work unit (Chair).
4. Recognition of outstanding research results of the academic staff:

a) Rewarding the publishing of outstanding papers (at least online) for 3000 euros (payroll) in journals with the WoS impact factor 3 or more or Scopus SJR 1.5 or more, which shall be added to the budget of the work unit of the applicant. The applicant shall decide on using the grant in agreement with the head of the chair.

In the case of co-authorship, the authors' contributions will be considered, and the grant amount will be distributed.

The journal's 5-year impact factor is used. If not available, the last indicator of influence will be considered. The bonus is based on the database with the higher indicator influence.

b) Other outstanding research results - the Board of the SEBA will decide the amount.

Applications for rewarding the outstanding research results are submitted twice a year (June 1 and November 1) addressed to the name of the Vice-Director for Research of the SEBA and sent by e-mail to: ulle.maidla@ut.ee

5. Performance of the continuous scientific organizational tasks

5.1. The Research Fund will cover editing a Working Papers Series of the SEBA.

5.2. Membership fees of the SEBA as a member of international research organizations and membership fees of the employees of the SEBA belonging to the boards of international research organizations will be paid by the Research Fund.

6. The Board of the SEBA will decide on funding for the other extraordinary research results.

7. The Statute of the Research Fund is reviewed annually and approved by the Council of the SEBA.